## Corresponding Worksheets

### SSIP Evaluation Worksheet 1: Definitions

| **Term** | **Definition** |
| --- | --- |
| Theory of action | An illustration of a program that starts with a vision statement and presents, through if-then statements, a series of strategies that will result in the accomplishment of the vision. |
| Logic model | A graphical representation that puts specificity to a theory of action by showing components that are systematically connected to accomplish desired results. A **Logic Model for Evaluation** depicts the key activities, countable outputs, and measurable outcomes on which an evaluation will focus. |
| Inputs | Resources that go into the program

|  |  |
| --- | --- |
| * Fiscal and other investments
 | * Stakeholders
 |
| * Project staff
 | * Technology
 |
| * Organizational partners
 | * Evidence-based practices related to intervention and implementation
 |

Examples: Combining initiative with SPDG, Using internal department evaluation specialist |
| Strategies | Broad approaches to realizing the theory of action and addressing the goals

|  |  |
| --- | --- |
| * Infrastructure development
 | * Scale-up and sustainability
 |
| * Improvement in practices
 | * Analysis and reporting
 |

Example: Implementation of evidence-based literacy practices using the Reading at School and Home program |
| Activities | Specific actions that implement strategies* Actionable plans based on the program’s theory of action
* Flesh out strategies through concrete events and products

Example: Establish family partnerships to support student literacy |
| Outputs | Immediate results of the project activities

|  |  |
| --- | --- |
| * Project accomplishments
 | * Description and number of intervention products/events
 |
| * Customer contacts with products and events
 | * Reports of implementation and results
 |
| * Fidelity of implementation of activities
 |  |

Examples: 3 trainings were held, 107 educators attended the trainings |

### SSIP Evaluation Worksheet 1: Definitions (continued)

| **Term** | **Definition** |
| --- | --- |
| Short-term outcomes | Direct results of the activities and their outputs * What participants learn as a result of outputs
* What awareness, attitudes, or skills participants develop

Example: Parents learn how to monitor their child’s reading |
| Intermediate outcomes | Changes in the actions or behaviors based on knowledge or skills acquired through outputs* Changes in adult actions or behaviors based on knowledge or skills acquired
* Fidelity of the intervention
* Improved organizational functioning
* Improved infrastructure and system functioning

Example: Increase in number of times parents read with their children |
| Long-term outcomes | The results that fulfill the SSIP’s goals* Broadest program outcomes
* Results that fulfill the project’s goals
* Impact on children or youth with disabilities or their families
* Program scale-up and sustainability

Example: Increase in student literacy levels |
| Performance indicators | Statement that shows that an outcome is being partially or totally achieved* Specific, observable, and measurable piece of information
* Concrete evidence that the program has had an impact on a desired outcome
* Evidence can be qualitative or quantitative
* Usually begins with words such as number of, percent of, ratio of, proportion of, mean, or similar phrases

Examples: 95 percent of teachers measure student reading progress twice a week using (name the measure), 90 percent of families adopt at least one in-home approach to read to their child |

### SSIP Evaluation Worksheet 2: Logic Model-Chart Format

**SiMR**:

| **Inputs** | **Strategies/activities** | **Outputs** | **Outcomes** |
| --- | --- | --- | --- |
| 1.2.3.4. | **A.****(1)** **(2)** **(3)**  | *
*
 | **Short-term:** *

**Intermediate:** **Long-term:** *
*
 |
| **B.****(4)** **(5)** **(6)** **(7)** **(8)****(9)** | *
*
 |
| **C.****(10)** **(11)**  | *
 |
| **D.****(12)****(13)****(14)** | *
 |
| **E.****(15)** **(16)** **(17)** **(18)****(19)** | *
*
 |

### SSIP Evaluation Worksheet 3: Logic Model-Graphical Format (No Arrows)

SiMR

|  |
| --- |
|  |

Long-term

Outcomes

Short-term

Intermediate

Outputs

Inputs

Strategies/activities

C.

B.

E.

D.

A.

*
*
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*

### SSIP Evaluation Worksheet 4: Logic Model-Graphical Format (Illustrating the Use of Arrows)

SiMR

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| --- |
|  |

Long-term

Outcomes

Short-term

Intermediate

Outputs

Inputs

Strategies/activities

C.

B.

E.

D.

A.

*
*
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*

### SSIP Evaluation Worksheet 5: Outcomes in Relation to Evaluation Questions

| **Strategies/activities** | **Outputs** | **Outcomes** | **Evaluation questions** |
| --- | --- | --- | --- |
| A. |  | **Short-term** |  |
|  | **A1.** |
|  | **A2.** |
|  | **A3.** |
|  |  |
| **Intermediate** |  |
|  | **A4.** |
|  | **A5.** |
|  | **A6.** |
| **Long-term** |  |
|  | **A7.** |
|  | **A8.** |
|  |  |
| B. |  | **Short-term** |  |
|  | **B1.** |
|  | **B2.** |
|  | **B3.** |
| **Intermediate** |  |
|  | **B4.** |
|  | **B5.** |
|  | **B6.** |
|  | **B7.** |

### SSIP Evaluation Worksheet 5: Outcomes in Relation to Evaluation Questions (continued)

|  |  |  |  |
| --- | --- | --- | --- |
| **Strategies/activities** | **Outputs** | **Outcomes** | **Evaluation questions** |
| B. |  | **Long-term** |  |
|  | **B8.** |
|  | **B9.** |
|  |  |
| C. |  | **Short-term** |  |
|  | **C1.** |
|  | **C2.** |
|  | **C3.** |
|  | **C4.** |
| **Intermediate** |  |
|  | **C5.** |
|  | **C6.** |
|  | **C7.** |
| **Long-term** |  |
|  | **C8.** |
|  | **C9.** |
|  | **C10.** |

### SSIP Evaluation Worksheet 6: Outcomes by Evaluation Question and Performance Indicator

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| **Outcome****(Short-term, intermediate,long-term)** | **Evaluation question** | **Performance indicator** |
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### SIPP Evaluation Worksheet 7: Evaluation Questions in Relation to Performance Indicators, Comparisons Planned, and Evaluation Design

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| --- | --- | --- | --- |
| **Evaluation question** | **Performance indicator** | **Comparisons planned** | **Related evaluation design** |
| **Performance relative to other** | **Change over time** |
| **Objective standard** | **Comparison group—convenience** | **Comparison group—matched** | **Comparison group—randomized** | **Comparison only to self (individual or group)** | **Other: \_\_\_\_\_\_\_\_\_\_\_\_** | **Pre-post** | **Longitudinal** | **Single case** | **None (post measure only)** | **Other: \_\_\_\_\_\_\_\_\_\_\_\_** | **Pre-post w/comparison group** | **Longitudinal w/comparison group** | **Pre-post w/o comparison group** | **Longitudinal w/o comparison group** | **Single case** | **Post only w/comparison group**  | **Comparison to standard** | **Other: \_\_\_\_\_\_\_\_\_\_\_\_** |
| **A1.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **A2.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **B1.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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### SIPP Evaluation Worksheet 8: Evaluation Questions in Relation to Performance Indicators, Evaluation Design, Data Collection Method, and Tools

| **Evaluation question** | **Performance indicator** | **Evaluation design** | **Data collection method** | **Data collection tools****(instrument/protocol)** |
| --- | --- | --- | --- | --- |
| **A1.** |  |  |  |  |
|  |  |  |  |
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| **A2.** |  |  |  |  |
|  |  |  |  |
| **B1.** |  |  |  |  |
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### SSIP Evaluation Worksheet 9: Evaluation Data Collection Schedule

| **Evaluation question #** | **Instrument/protocol** | **Status of instrument/ protocol:****E=exists****UD=under development****TBD=to be developed** | **Frequency of collection** | **First data collection** | **Additional data collections** |
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### SSIP Evaluation Worksheet 10: Evaluation Analysis Plans by Evaluation Question, Performance Indicator, and Instrument

| **Evaluation question #** | **Performance indicator** | **Data collection tool (instrument/protocol)** | **Planned analysis** |
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### SSIP Evaluation Worksheet 11: Plan for Data Use and Dissemination by Analysis Results

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| Planned analysis | Process for use for program improvement | Possible implications for ongoing evaluation | Plans for disseminating results to stakeholders |
| A1.  | *
 |  |  |
| A2.  |  |  |  |
| B1. |  |  |  |