Local Early Intervention (EI) Program Determinations

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| Annual Determination Description: Describe which indicators and other factors your state uses. Describe your state process and how it does or does not parallel the Office of Special Education Programs (OSEP) Determinations process.  |
| Minimally, states must include:* performance on compliance indicators (1, 7, 8)
* valid and reliable data,
* correction of identified non-compliance,
* other data available to the state about local EI program compliance with IDEA including relevant audit findings.

States may consider results on performance indicators and other information deemed relevant by the state. Consider describing linkage to RDA system if applicable. |
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| Data Stewards: Provide titles and names, contact information, department, and any notes on persons responsible for collection, validation, distribution, and approval. If there are multiple parties responsible or involved in the process, list them all (i.e., Part C coordinator, Part C data manager, program coordinator, provider, etc.). |
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| Determination Process Development: Describe how your state developed the determination process including sanctions and rewards and whether your state uses stakeholder input. Include the rationale for the design of the determination process.  |
| The state must use one of the following four categories of determination for each local EI program:* Meets the requirements and purposes of IDEA
* Needs assistance in implementing the requirements of IDEA
* Needs intervention in implementing the requirements of IDEA
* Needs substantial intervention in implementing the requirements of IDEA
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| Data Source Description: Provide a short description of the databases or data systems your state uses to process data for making local Early Intervention Service (EIS) program determinations. List the source for each data point your state includes in the determination.  |
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| Data Validation and Analysis: Describe the data cleaning processes and any other processes your state uses to ensure high-quality data. For data that your state does not include in a State Performance Plan/Annual Performance Report (SPP/APR) indicator, describe the data validation process. For data your state includes in the SPP/APR, consider referring to those indicator protocols.  |
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| Scoring of Each Indicator: Describe the scoring for each indicator measure and how the cumulative scoring impacts the determination decision. If a certain indicator is not applicable to all local EIS programs, clarify how your state can modify scoring to make the determinations equitable. |
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| Internal Approval Process: Describe any internal approval processes (e.g., who must sign off, timelines). |
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| **Communication Process[[1]](#footnote-2):** Describe the method for communicating determinations to local EIS programs.  |
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| Public Reporting:[[2]](#footnote-3) Describe the process and format for publicly reporting the performance of each local EIS program against the target of your state’s State Performance Plan/Annual Performance Report (SPP/APR) data. Note where your state posts the Lead Agency and local EIS program SPP/APR data. |
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1. **Communication Process:** Whileyour state must report local EIS program progress on SPP/APR indicators, publicly, your state does not have to publically report local EIS program determinations. [↑](#footnote-ref-2)
2. **Public Reporting:** Your state does not have to report local EI program determinations publicly, but some states choose to pair determinations with the requirement to publically report the performance of each local EIS program against state targets of SPP/APR data. Your state may delete these rows if this process does not apply to your state. [↑](#footnote-ref-3)