***IDC SSIP Interactive Institute (Spring 2015)***

***Workshop: Understanding and Effectively Engaging Stakeholders in Data Use (DaSy Framework)***

**Activity: Using the DaSy Data System Framework as a Tool for Engaging Stakeholders in Data Use**

DIRECTIONS: Review each Element of Quality in relation to how you have engaged and/or plan to engage stakeholders in SSIP-related data use. For each element, discuss:

* Did you implement it in Phase I? If yes, how did you implement it?
* What worked and what didn’t work in Phase I?
* What will you do differently for Phase II?

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| ***QUALITY INDICATOR SE1: Part C/619 state staff identify groups and individuals who are affected by the data system.*** |
| **Elements of Quality** | **Discussion Notes on Engaging Stakeholders in Data Use**  |
| Part C/619 state staff establish purposes for engaging stakeholders.  |   |
| Part C/619 state staff identify individuals to represent different types of stakeholder groups and that include diversity related to language, culture, and perspective. |   |
| Part C/619 state staff articulate the expectations for stakeholder involvement, including the timeline for involvement, mechanisms for responding to requests for input, and the role of stakeholders in decision-making or advising.  |   |
| Part C/619 state staff periodically review stakeholder representation to ensure all relevant groups are included and participating. |   |

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| ***QUALITY INDICATOR SE2: Part C/619 state staff provide opportunities for stakeholders to give input about the data system.*** |
| **Elements of Quality** | **Discussion Notes on Engaging Stakeholders in Data Use**  |
| Part C/ 619 state staff use multiple methods to maximize opportunities for stakeholder input. |   |
| Part C/619 state staff provide information to provide input on the issues or decisions under consideration. |   |
| Part C/619 state staff periodically review and revise the methods for gathering input from stakeholders. |   |

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| ***QUALITY INDICATOR SE3: Part C/619 state staff consider stakeholder input in decision-making and notify stakeholders of decisions made regarding the data system.*** |
| **Elements of Quality** | **Discussion Notes on Engaging Stakeholders in Data Use**  |
| Part C/619 state staff review stakeholder input to guide decision-making. |   |
| Part C/619 state staff use multiple methods for communicating decisions to stakeholders in a timely manner. |   |
| Part C/619 state staff periodically review and revise the methods used for communicating decisions. |   |