SSIP Phase III: Operationalizing Your Evaluation Plan
Kansas City, MO – May 10-11, 2016
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Savannah, GA – June 1-2, 2016
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Session Overview

• Large group introduction (15 minutes)
• Reflection and large group sharing (10 minutes)
• Small group breakout (25 minutes)
• Large group sharing and wrap-up (10 minutes)
Session Objectives

Participants will

• Understand key activities in moving an evaluation plan forward
• Identify action steps for implementing their SSIP evaluation
• Know where to access additional resources for operationalizing the evaluation plans
Evaluation Plan

1. Roles and responsibilities
2. Outputs and outcomes
3. Questions and design
4. Data collection strategies
5. Plans for data analysis
6. Plan to share and use results
7. Timeline for evaluation activities
Roles and Responsibilities

- Clear line of responsibility and assigned staff for:
  - Accessing existing data sources
  - Developing new tools/measures
  - Collecting data
  - Storing and cleaning data
  - Analyzing data
  - Summarizing findings, sharing results
Data Collection and Analysis

• Deciding how and when to collect data
  • Instruments/tools
  • Collection schedule
  • Best practices

• Determining and implementing analysis

• Linking data collection and analysis back to evaluation questions and program goals
Sharing and Using Data

• Plans for

  • Ongoing use of data to identify successes and challenges and modify plans as necessary
  • Sharing results with stakeholders
  • Using data for reporting (e.g., Annual Performance Report)
Developing a Timeline

• Backwards planning
  • When do you need data and for what purpose (e.g., 2017 APR)?
  • What steps/actions need to be taken to get the data you need and how long will they take?
  • Is your timeline realistic? Does it allow for unanticipated challenges or delays?
Self-Reflection Activity

SSIP Evaluation Progress....
Large Group Sharing

• Self-reflection on SSIP evaluation progress
Small Group Breakout Activity

• What are my main concerns/questions/challenges about moving forward on our SSIP evaluation?

• Groupings:
  • Evaluation roles and responsibilities
  • Data collection and analysis
  • Data use and sharing
  • Timeline for evaluation activities
Action Steps for SSIP Evaluation

• What action steps does your state need to take to fully implement your SSIP evaluation plan?
Resources

• Technical assistance available
  • Universal (webinars, IDC website resources)
  • Targeted (contact your IDC state liaison)
For More Information

Visit the IDC website
http://ideadata.org/

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